

# **JOB DESCRIPTION—MINISTER OF RECREATION**

Principle function.—The minister of recreation is responsible to the minister of education for leading the church in planning, conducting, and evaluating a program of recreation for church members and other persons in the community.

## **RESPONSIBILITIES**

1. Direct the planning, coordination, conducting, and evaluation of recreation activities in the church.
2. Coordinate and administer activities in the church's recreation or family life center, as assigned by the church.
3. Work with the church nominating committee to recruit and enlist workers for the church's recreation program.
4. Plan and coordinate training for all volunteer recreation workers in relationship to the Discipleship Training program.
5. Serve as ex officio member of the Church Council or leadership team and coordinate the recreation activities with the calendar and emphases of the church.
6. Serve as recreation resource person and adviser to organizations of the church as requested.
7. Lead the church to provide equipment and supplies needed in the recreation activities.
8. Supervise the inventory, care, repair, and storage of recreation equipment and supplies.
9. Provide representation for the church in planning, conducting, and evaluating recreation activities that involve other churches and groups.

Source: Adapted from Tim J. Holcomb, *Personnel Administration Guide for Southern Baptist Churches* (Nashville: Convention Press, 1988).