JOB DESCRIPTION— MINISTER OF CHURCH MINISTRIES

Primary function.—To lead the church to grow broader by providing kingdom leadership in the area of ministry.

General function.—To work with and under the direction of the senior pastor as a member of the pastoral team to enable the church to focus on the Great Commission and to equip the church to carry out the five functions of the New Testament church: evangelism, discipleship, ministry, fellowship, and worship.

RESPONSIBILITIES

Leading

• To train and equip members of the church in the development of their spiritual gifts and the pursuit of their passions in ministry.

Administering

- To provide oversight and direction to the development of new ministry opportunities discovered in the church and the community.
- To coordinate the work of all ministry teams in the congregation.

Ministering

• To assist the senior pastor with the pastoral care responsibilities of the church and community.

Communicating

- The minister of church ministries will preach and teach the Bible, believing that it has God for its author, salvation for its end, and truth without any mixture of error for its matter.
- The minister of church ministries will work with the senior pastor in communicating the vision for ministry that God gives to this congregation.

EXPECTATIONS

- The minister of church ministries is expected to be a servant leader.
- The minister of church ministries is expected to live an exemplary life modeling the call, character, and competencies becoming a minister of the gospel of Jesus Christ.

RELATIONSHIPS

• As a member of the pastoral team of this church, the minister of church ministries is responsible to the senior pastor in all matters of church administration. In the absence of a senior pastor, the minister of church ministries will be responsible to the interim team leader named during the time of transition.

Source: Frank R. Lewis, The Team Builder (Nashville: Convention Press, 1997).